**Committee Meeting**

**April 15, 2020**

**The Board of Commissioners for the Lafourche Basin Levee District met pursuant to Governor John Bel Edward’s executive order (Proclamation Number JBE-2020-30) issued to provide for additional measures to address the COVID-19 emergency. The Lafourche Basin Levee Board of Commission certified that as a result of the COVID-19 emergency, it would be unable to attain attendance of a quorum at this meeting other than through electronic means. Accordingly, this meeting was held by Teleconference. The notice of the call-in information was included in the agenda which was posted and sent out in accordance with law, including the certification set forth above and was called to order by its President, James P. Jasmin, at 6:00 P.M.**

**The following Commissioners were in attendance: Craig Carter, Assumption Parish; Whitney Jasmin, Jr., St. John the Baptist Parish; Eric Matherne, St. Charles Parish; Marlin Rogers, St. Charles Parish; Michael McKinney, Sr., Ascension Parish; Gary Watson, St. John the Baptist Parish; J** **Russell Loupe, St. Charles Parish; James Jasmin, St. James Parish; Jeffery Henry, Ascension Parish and Kevin Hebert, St. Charles Parish. Donald Henry, Executive Director and Ivy Chauvin, Assistant Executive Director were present. Larry Buquoi, Attorney was absent.**

**Commissioner Michael McKinney, Sr. made the motion to adopt the agenda. Commissioner Jeffery Henry seconded his motion. The motion passed.**

**There were no comments from the audience on the agenda items.**

**Personnel Committee Report: Michael McKinney, Sr., Chairman**

**Commissioner McKinney reported that the time has come for the renewal of the external accountant’s, Wayne Theall, contract to be renewed. A request is being made for this item to be added to the May 6, 2020 Regular Board meeting agenda.**

**Finance Committee Report: Kevin Hebert, Chairman**

**Commissioner Hebert reported that there will be a need to amend the agreement with North Lafourche Levee District after the scope of the work is clarified. BKI is seeking authorization from the Board to approve the additional 2020 Task Order No. 6-C, data collection, permitting, and stakeholder coordination in specific project segments of the Upper Barataria Risk Reduction Project. A request is being made for this item to be added to the May 6, 2020 Regular Board meeting agenda.**

**Safety Committee Report: Marlin Rogers, Chairman**

**Commissioner Rogers reported that there were no lost time accidents. The Safety Meeting for the Maintenance Department was held on April 7, 2020 for shift “A” and on April 14, 2020 for shift “B” and each started at 6:00 AM. The safety meeting discussion that took place was pertaining to the covid-19 viral outbreak and the safety precautions that Lafourche Basin Levee District was putting in place for the safety of the workers. The next Safety Meeting is scheduled for May 18, 2020.**

**Equipment Committee Report: Jeffery Henry, Chairman**

**Commissioner Henry reported that all of the district’s light and heavy-duty equipment is presently operational. All equipment is located on their respective job sites or here at the maintenance shop.**

**Upper Barataria Project Committee Report: Eric Matherne, Chairman**

**Vice-President Matherne reported that**

**Recommendations to add to the May 6, 2020 Regular Board Meeting Agenda:**

**A. Authorization from the Board to purchase equipment for Levee District and Commissioners to utilize for teleconference and video conference meetings amid the Covid-19 state of emergency**

**B. Authorization from the Board to renew insurance with Leo Sternfield and Tommy Landry with Arthur J. Gallagher**

**There were no additional committee matters to discuss, Commissioner Russell Loupe moved to adjourn and was seconded by Commissioner Craig Carter.**

**Executive Director**